



**Better
Through
Golf**

Chicago District Golf Association • CDGA Foundation
11855 Archer Avenue • Lemont, IL • 60439
www.cdga.org • www.cdgafoundation.org

CDGA SOCIAL COMPETITIONS INTERN

The Chicago District Golf Association is seeking a motivated individual to fill the role of Social Competitions Intern. In this position, the intern will collaborate closely with the Director of Member Services, the Manager of Social Competitions and other staff members in the overall administration of the Social Competitions, as well as assisting with other member benefit programs offered by the CDGA.

Position: 2026 CDGA Social Competition Intern

Internship Duration– (May 1, 2026 – Anticipated ending date August 14, 2026)

Summary of Responsibilities

- Assist in the coordination and administration of CDGA Social Competitions
- Support tournament operations, including course setup and breakdown, course marking, pairings, pace-of-play monitoring and other administrative tasks
- Communicate professionally with players on-site and prior to events to address questions and requests
- Collaborate with the CDGA Foundation to assist with raffle ticket sales and prize distribution
- Assist with programming at the Bob Berry Sunshine Course and handle on-site camp arrangements
- Prize/tee gifts for all Social Events
- Serve as a flexible team member across CDGA departments, providing support as needed beyond assigned responsibilities
- Demonstrate a basic understanding of the Rules of Golf and apply them appropriately during events
- Support and help operate Veteran Social Competitions, including event set up, registration, and on-site operations
- Assist with the planning, on-site operations, and support at the Chicago Adaptive Open at Fox Bend Golf Course
- Assist with the Chicago Police Department (CPD) Youth Golf Program Days, which include supporting instruction, set-up/logistics, and participation engagement
- Represent the Foundation at various events and programs throughout the Chicago district on behalf of the CDGA
- Gain exposure to all facets of the golf association by working with multiple CDGA departments on various projects as needed
- Support select tournaments and championships such as social competition and foundation events with water distribution

Requirements

- Willingness and ability to travel the Chicago District extensively (will be attending numerous social competition events)
 - Strong leadership potential, desire for personal and professional growth, and an interest in public service
 - Strong Communication and interpersonal skills
 - Strong analytical, written, and verbal skills,
 - Familiar with Windows Office programs (Outlook, Word, Excel, etc.)
 - Commitment to teamwork and a collaborative working environment
 - Reliable transportation is necessary
 - Appreciation for the impact golf can have on the lives of individuals with special needs, veterans and youth.
 - Ability to drive a golf cart and other specialty golf vehicles
 - Ability to lift up to 30 pounds of weight
 - Ability to work outside in a variety of weather conditions
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